

FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE DECEMBER 5, 2011 BOARD OF TRUSTEES MEETING NEVADA STATE RAILROAD MUSEUM CARSON CITY, NEVADA

Call to Order – The meeting was called to order at 6:00 PM.

Role Call – Present were Ron Allen, Darlene Berry, Bruce Armbrust, Ralph Elligott, Chris MacMahon, Kurt Dietrich, Frank Ackerman, and Matt Digangi. Absent and excused was Stan Cronwall and David Brambley. A quorum was established.

Minutes – Kurt Dietrich presented the October 2011 minutes. A motion was made by Bruce Armbrust, seconded by Matt Digangi, to accept the minutes as corrected. Motion passed.

Correspondence – None.

Treasurer's Report – Darlene Berry reported 10/1/2011 – 11/30/2011 Treasurer's activity as follows:

Beginning Balance – \$6,632.61

Income – \$10,073.17

Expenses – \$11,350.56

Ending Balance – \$5,355.22

Money Market Account – \$10,992.93

A motion to accept Treasurer's Report was made by Chris MacMahon. Motion seconded by Matt Digangi. Motion passed.

Report of Trustee Activity since the previous Regular Meeting – Approved an amount not-to-exceed \$2,000.00 for printing of Santa Train flyers.

OLD BUSINESS – STANDING COMMITTEE REPORTS

Audit Committee – Barry Simcoe stated that a management letter is needed for the audit. This item will be moved to the February meeting.

Brick Sales Committee – Laning Clifford reported that one brick has been sold during the past two months.

Matt Digangi suggested placing brick program information on Facebook. Chris MacMahon suggested placing the brick display in the depot during Santa Train.

Election Committee – Nancy Humphries asked Kurt Dietrich to provide her the tally sheet for the 2011 election.

Finance Committee – Ron Allen appoints Mark Owens as Finance Committee Chair.

Fund Raising Committee – Bill Kohler stated that if all of the cachets are sold, the Friends should expect a \$900 net profit. Ron Allen stated that the cachet information should be placed on the website and Facebook.

Interpretive Committee – Loren Jahn stated that there should be a walkthrough exhibit in the depot for the Santa Train events. Loren stated that Allied Washoe donated \$100 in coal for the event.

Nancy Humphries asked if a thank you advertisement could be placed in the newspaper for donors.

Membership Committee – Susan Allen (not present) reported the following membership levels as of November 30, 2011:

Seniors:	203
Individuals:	115
Family:	266
Senior Couple:	279
Sustaining:	68
Contributing:	18
Patron:	4
Life Time:	6
Student:	9

TOTAL MEMBERSHIP: 968

Membership Recruitment Committee – No Report.

Operations – Motorcar – No Report.

Operations – Steam – Barry Simcoe stated that train crews should report at 8:30 AM each day for the Santa Train events. There will be a 6:00 AM call for hostlers.

Ron Allen stated that train crew members need to sign new State provided forms.

Promotions and Publicity – Bruce Armbrust stated that flyers were distributed to the schools for the Santa Train event. Ron Allen stated that he will give flyers to the V&T for distribution at their Polar Express trains. Loren Jahn stated that he will give flyers to Allied Washoe for distribution by their drivers.

Sagebrush Headlight – Frank Ackerman stated the last issue was mailed around Thanksgiving.

Ron Allen asked if the publication could be printed on glossy paper, to produce sharper images. Frank stated that he will inquire.

Website Committee – Chris MacMahon has passed information to Karen Arendes, to keep the website updated with current events.

Youth Program Committee – Chris MacMahon stated that timesheets will be collected for a possible consideration for a national award. Darlene Berry asked how old would the volunteer have to be for consideration. Chris stated typically mid-teens.

OTHER OLD BUSINESS – None.

NEW BUSINESS

Museum Funding – Ron Allen stated that candy canes have not been donated for Santa Train. Bruce Armbrust, seconded by Matt Digangi, made a motion to authorize the purchase of candy canes, for a not-to-exceed amount of \$600.00. Motion passed.

Upcoming Events – Santa Train.

Other New Business – None.

Board or Trustees Member Comments – Chris MacMahon stated that candy cane donations may still come in for Santa Train.

General Comments – Russ Tanner stated that the 2012 Timetable is at the printer.

Nancy Humphries stated that the southern Springs Preserve is an excellent facility, and is highly recommended.

Ron Allen thanked Darlene Berry and Kurt Dietrich for their service on the Board.

Adjournment – Matt Digangi, seconded by Chris MacMahon, made a motion to adjourn. Meeting was adjourned at 6:43 PM.

Respectfully submitted,

A handwritten signature in black ink, reading "Kurt M. Dietrich". The signature is written in a cursive style with a large, stylized "K" and "D".

Kurt Dietrich,

Secretary